

2020-21 Calendar for Submission of Academic
Reports and Recommendations
Promotion and Tenure Schedule

<u>Promotion/Tenure Schedule (Academic and Research Faculty)</u>	<u>Due Date</u>
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Announcement to DH/Vice Provost/Deans of schedule and format reminder	TBD
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DHDD submits list of anticipated academic, library and research faculty promotion and tenure cases to Academic Affairs (promotion only for Research and Teaching Faculty)	September 3, 2020
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Track and Library Faculty	August 3, 2020
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Teaching and Research Faculty	September 3, 2020
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If a candidate would like to submit an addendum, this must be done by September 4, 2020. The Department Head will include this in the Candidate's dossier as an addendum to the "Candidate Statement."	September 4, 2020
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The Department Head shall submit to Academic Affairs as a single, bookmarked PDF document all candidate dossiers	September 11, 2020
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DH coordinates package review and sends package out for external review	Early/Mid August
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Provost delivers charge to the P&T Committee	September 25, 2020
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Department/Division Committee submits its recommendation to the DHDD	November 6, 2020
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DHDD completes their recommendations, meets with the candidate, and submits the completed dossier package to the Vice Provost/Dean	November 20, 2020
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Vice Provost/Dean completes their recommendations and submits the final, completed dossier to Academic Affairs/Provost	December 16, 2020
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Promotion & Tenure Committee meets to review all recommendations	Mid-December to Mid-February
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Provost meets with P/T Committee to review their final recommendations	March 3, 2021
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Provost needs to have final decision and material prepared for the BOT meeting	March 12, 2021
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Material to President's office for BOT meeting	March 24, 2021
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BOT Meeting	April 2, 2021
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Provost communicates final decision to DHDDs	after April 5, 2021
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Provost announces promotion/tenure decisions at the April Faculty Forum	April 28, 2021
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